

## Putting things right: Complaint recording form

You can always contact us directly by telephone on **0151 227 3716**, by fax on **0151 227 4991**, or by email at [getinvolved@cosmopolitanhousing.co.uk](mailto:getinvolved@cosmopolitanhousing.co.uk) However, for your convenience we've set up this form so that you can report complaints directly to us.

Please remember to fill out all the required fields making sure you allow us some way to contact you back either by telephone, email or letter. Check your contact details are correct as we will not be able to respond to you if they are wrong.

Your name:	
Your address:	
Your telephone number:	
Your email address:	
Your mobile phone number:	
Details of your complaint:	

**Alternatively you can always write to us using the address below.**

Cosmopolitan Housing Association,  
Cosmopolitan House,  
2 Marybone,  
Liverpool,  
L3 2BY