COSMOPOLITAN HOUSING ASSOCIATION

DIRECT Debit

Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

Cosmopolitan Housing Association Ltd
Cosmopolitan House
2 Marybone
Liverpool
L3 2BY

Originator's Identification Number

8	6	1	3	0	9

FOR COSMOPOLITAN HOUSING ASSOCIATION LTD OFFICIAL USE ONLY
This is not part of the instruction to your Bank or Building Society.

Name(s) of Account Holder(s)

Bank/Building Society account number

Branch Sort Code

Name and full postal address of your Bank or Building Society

To: The Manager — Bank/Building Society

Address

Postcode

Reference Number

Instruction to your Bank or Building Society
Please pay Cosmopolitan Housing Association Ltd Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Cosmopolitan Housing Association Ltd and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)

Date

DDI1

Banks and Building Societies may not accept Direct Debit Instructions from some types of account

This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee

DIRECT Debit

- This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If the amounts to be paid or the payment dates change Cosmopolitan Housing Association Ltd will notify you twenty-one working days in advance of your account being debited or as otherwise agreed.
- If an error is made by Cosmopolitan Housing Association Ltd or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

- **PLEASE RETURN COMPLETED FORM TO: COSMOPOLITAN HOUSING ASSOCIATION, COSMOPOLITAN HOUSE, 2 MARYBONE, LIVERPOOL. L3 2BY**